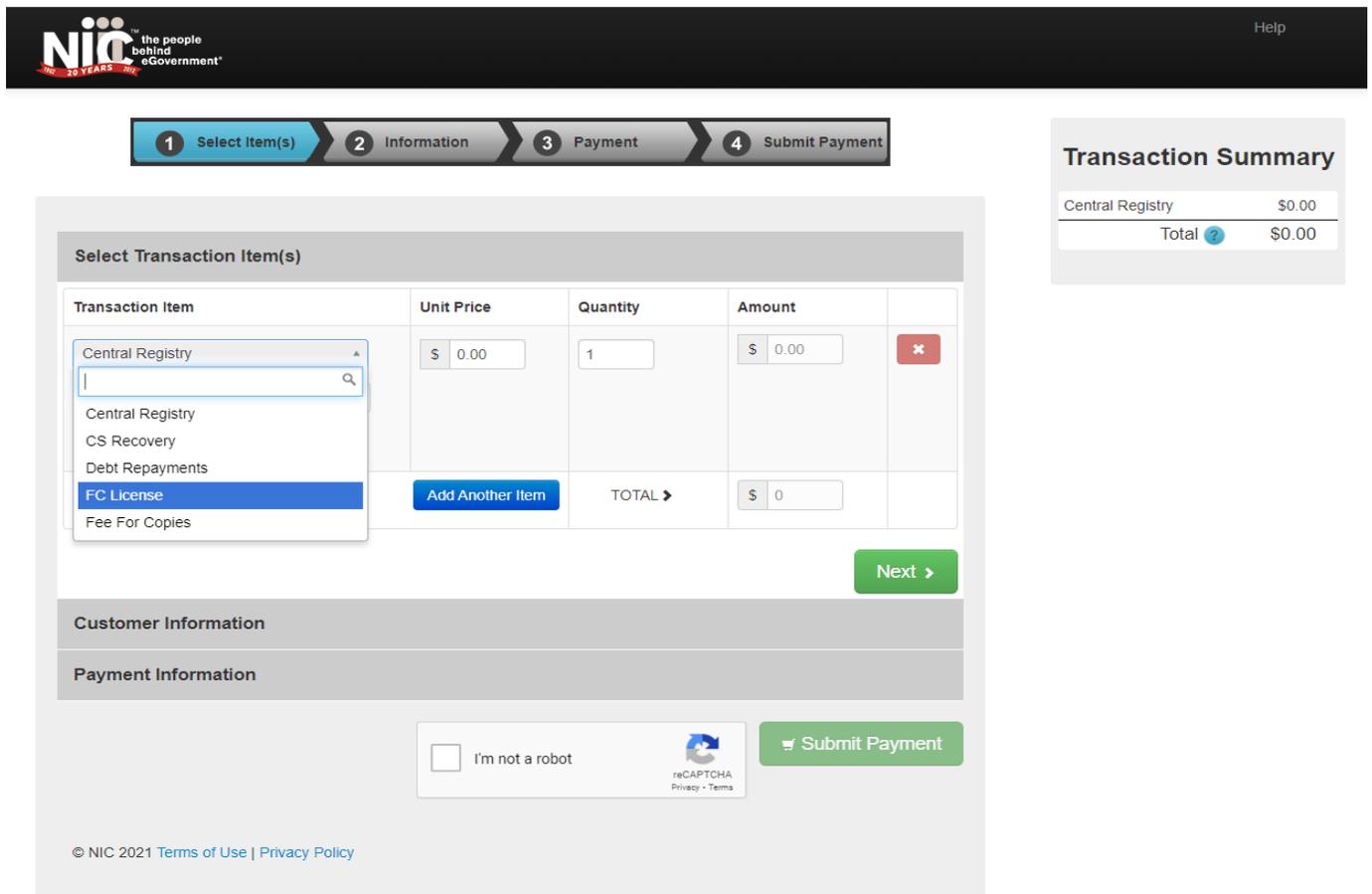


## Online Payment Instructions:

Online payments can be made for all licensing fees and can be paid through electronic check or credit card by visiting the link below:

<https://otc.cdc.nicusa.com/Public2.aspx?portal=Kansas&organization=Department%20for%20Children%20and%20Families>

Please see instructions below for completing the online payments.



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Help

1 Select Item(s) 2 Information 3 Payment 4 Submit Payment

**Select Transaction Item(s)**

Transaction Item	Unit Price	Quantity	Amount
Central Registry	\$ 0.00	1	\$ 0.00
<input type="text"/> <ul style="list-style-type: none"> <li>Central Registry</li> <li>CS Recovery</li> <li>Debt Repayments</li> <li><b>FC License</b></li> <li>Fee For Copies</li> </ul>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<a href="#">Add Another Item</a>		TOTAL ▶	\$ 0

[Next >](#)

**Transaction Summary**

Central Registry	\$0.00
<b>Total</b>	<b>\$0.00</b>

**Customer Information**

**Payment Information**

I'm not a robot  [Submit Payment](#)

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Step 1. From the drop-down menu, select FC License. Enter the amount owed in the unit price and leave the quantity as 1. Select next.



### Transaction Summary

FC License	\$15.00
<b>Total</b>	<b>\$15.38</b>

**Select Transaction Item(s)**

[Edit](#)

Transaction Item	Price	Quantity	Total
FC License	\$ 15.00	1	\$ 15.00

**Customer Information**

First Name \* ✔

Last Name \* ✔

Address \* ✔

Address 2

Country \* ✔

United States

ZIP/Postal Code \* ✔

City \* ✔

State \* ✔

KS - Kansas

Phone Number \* ✔

Email Address \* ✔

[Next >](#)

Step 2. Provide the information for the agency representative that is making the payment or who is authorized to make payments. If using a credit card, the information will need to match the information on the card. Select Next

- 1 Select Item(s)
2 Information
3 Payment
4 Submit Payment

### Transaction Summary

FC License	\$15.00
<b>Total</b>	<b>\$15.38</b>

**Select Transaction Item(s)** [Edit](#)

Transaction Item	Price	Quantity	Total
FC License	\$ 15.00	1	\$ 15.00

**Customer Information** [Edit](#)

<b>Address</b> Jarod Wolsey 22222 W. Main	<b>Country</b> United States
<b>Phone Number</b> 785590165	<b>Email Address</b> jarod.wolsey@ks.gov

**Payment Information**

Credit/Debit Card
  Checking/Savings Account

**Credit Card Type**

**Credit Card Number \***

**Payment Information**

Credit/Debit Card
  Checking/Savings Account

Select if this payment IS being funded specifically by a FOREIGN source (bank or company), an International ACH Transaction ("IAT")

**Name on Account \***

**Routing Number \***

**Bank Name**

[Where can I find this?](#)

**Account Number \***

**Verify Account Number \***

[Where can I find this?](#)

Checking
  Savings
  Personal
  Business

Payment Address is the same as Customer Address

Next >

### Transaction Summary

FC License	\$15.00
<b>Total</b>	<b>\$16.50</b>

Step 3 you can select how you want to pay, by credit/debit card or a checking/savings account. Checks would be the preferred method as this is the only place an agency name or name on the account can be entered. When payments are received by credit/debit card, the address is used to match the payment to the correct provider.

Step 4 you will submit the payment.